

Credential Application

Safety and Buildings Division
201 W. Washington Avenue
P.O. Box 7082
Madison WI 53707-7082
Phone (608) 261-8500
TDD #: (608) 264-8777
7:45 a.m. - 4:30 p.m.
www.commerce.state.wi.us

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

**THE CREDENTIAL WILL NOT BE
PROCESSED UNLESS YOU :**

- A. Sign and date this form;
- B. Submit a complete application with all blanks filled in or marked non-applicable;
- C. Attach the specified fee; and
- D. Attach documents if specified on this application.

Instructions: Please review the pre-printed information in the boxed portions of this application. Clearly print corrections or new information where needed. Please use a color of ink other than black. **Be certain to sign and date the application.** The applicant's social security number is mandatory information. **Make a photocopy of the completed application for your records.**

By signing below, the applicant swears that all information provided on this application is true, accurate and that the credential requirements are met. **Notice: Information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purposes and other secondary purposes. The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39 stats. Social security numbers are required when applying for a license according to Wisconsin Stats. But they may not be disclosed to anyone except other State of Wisconsin governmental agencies.**

Applicant's Signature	Date (mo/day/yr)
Applicant Information	
Applicant's Social Security No:	
Applicant's Name (First, Middle and Last):	
Address No. & Street, or P.O. Box:	
City, Town or Village, State, Zip + 4 Code:	
Country, If Other Than United States:	
Telephone No. (include area code):	
If Available, Fax No. (include area code):	
If Available, Internet Address:	

POWTS MAINTAINER REGISTRATION

Application Fee (nonrefundable): \$70.00 class code 7630

Make checks payable to: Safety and Buildings Division. The fee consists of a \$10 application fee and a credential fee of \$60.00. The credential will be effective for 4 years from date of issuance. Applications may be hand delivered to 201 W. Washington Ave, Fourth Floor, Madison, WI between the hours of 7:45 a.m. and 4:30 p.m., Monday through Friday.

New Comm 5 Changes affecting your license: Rule revisions effective August 1, 2004, adjusted the length of terms for some Safety and Buildings Division credentials. Fees were not increased nor were continuing education requirements increased, but were adjusted accordingly to reflect the longer license cycle. The total renewal fee and the required continuing education hours changed as the credentials went from two- or three-year terms to four-year terms. For specific code language, see Comm 5.06 (online at <http://www.commerce.state.wi.us/SB/SB-DivCodesListing.html>).

Reason for Credential: A person who holds a credential issued by the department as a registered POWTS Maintainer may evaluate and monitor POWTS components to ensure that POWTS will operate as designed and thereby protect the public health and waters of the State and to provide the department with data by which to make regulatory decisions.

Application for Registration

A person applying for a POWTS maintainer registration shall submit the following:

1. An application in accordance with s. Comm 5.01,
2. An application and registration fee in accordance with s. Comm 5.02 Table 5.02,
3. Information or documentation relating to the qualifications as listed below.

Requirements of Credential: A person applying for POWTS Maintainer Registration shall have completed or obtained at least one of the following:

- A. At least 6 hours in a course or courses approved under s. Comm 5.08 that relate to the theory, operation, maintenance, and inspection of POWTS treatment and dispersal components including instruction in all of the following:
 1. Sand Filters
 2. Effluent pumps and switches
 3. Alarms and floats
 4. Active filtration devices
 5. Valves and solenoids for distributing effluent
 6. Aerobic treatment units

The following providers have courses approved to qualify a person for this license:

Course ID #	Provider and Location	Credit Hours	Telephone Number	Course Name
3425	Lakeshore Burial Vault Co - Brookfield	6.0	262-781-6262	POWTS Maintainer Cert
3232	Wieser Concrete Products – Fond du Lac	6.0	920-922-3830	Training Seminar Code Update
3245	Multi-Flo Wisconsin – Janesville	1.5	608-754-6472	Inspection of Multi-Flo
3246	Multi-Flo Wisconsin – Janesville	8.0	608-754-6472	Maintaining Multi-Flo
3247	Multi-Flo Wisconsin – Janesville	1.5	608-754-6472	Multi-Flo Installations
3248	Multi-Flo Wisconsin – Janesville	1.5	608-754-6472	Training for Wastewater Drip Systems
3380	Wieser Concrete Products – Fond du Lac	6.0	920-922-3830	POWTS Maintainer Training Seminar Code Update
3541	UW Madison – Madison Jim Peterson	3.0	608-262-3799	Evaluation and Maintenance of On-Site Wastewater Treatment Systems
3542	UW Madison – Madison Jim Peterson	3.0	608-262-3799	Pretreatment/Treatment Systems for On-Site Wastewater
3447	Henry Huffcutt Co Inc	6.0	715-723-7446	Sand Filters-Installation, Operation, Trouble Shooting, Maintenance
3673	Advanced Safety Technology Inc	6.0	262-796-8605	Excavating Competent Person Workshop
4504	Multi-Flo Wisconsin	8.0	608-754-6472	Fundamentals of Aerobic Waste Treatment
5053	Volrath Sales	3.0	515-251-9026	GeoFlow Drip Training
5400	Peterson Supply	6.0	262-692-2416	Peterson POWTS Training School
5523	A. I. McDermott Co., Inc.	3.0	920-231-7080	McDermott Meeting-Afternoon Session
5527	Multi-Flo Wisconsin	6.0	608-754-6472	Aerobic Treatment

OR

B. At least 60 hours of experience as a licensed master plumber, master plumber-restricted service, journeyman plumber, or journeyman plumber-restricted service installing POWTS treatment and dispersal components that involve installation of at least all devices delineated above.

- **FILL** in the following table relating your experience in the subjects listed.

Time Period		Experience Hours	Hours Witnessed by (please print or type)	Signature of Witness	Telephone Number of Witness
Began Month/Yr	Ended Month/Yr				

A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

Education Hours Required to Renew: The renewal of a credential as a registered POWTS maintainer which has an expiration date on or after August 1, 2006, shall be contingent upon the person obtaining at least 12 hours of acceptable continuing education 90 days prior to the expiration date of the credential. A person who holds a credential as a certified POWTS maintainer may apply to the department for waiver of the continuing education requirements on the grounds of prolonged illness or disability or similar circumstances. Each application for waiver shall be considered individually on its merits by the department.

The Wisconsin Construction Codes Report may contain advertisements for courses, lectures or seminars which will count towards continuing education for a POWTS maintainer registration. The Wisconsin Construction Codes Report is available by subscription or on the Commerce website at: <http://www.commerce.state.wi.us/SB/SB-DivPublications.html>.